

Greenville Arena District
Bon Secours Wellness Arena
Invitation to Bid
Two (2) Double Sided Outdoor Rated Marquees

Section A: Instructions to Bidders

Part: I General

1. Greenville Arena District (“GAD”), owner of the Bon Secours Wellness Arena in Greenville, SC, will receive sealed Bids for Two (2) Double Sided Outdoor Marquees as specified in the product specifications of the Bidding Documents and required for the operation of the Bon Secours Wellness Arena.
2. Sealed Bids will be received until **5:00 p.m. on Wednesday, June 14, 2024**, at the Bon Secours Wellness Arena (“Arena”), 650 North Academy Street, Greenville, SC 29601. Sealed bids can be hand-delivered to the Administrative Offices via the Security Desk or can be sent via US Mail. Bids should be addressed to **Adam Lambright, Director of Finance & Administration**, GAD’s Designated Representative, for this bid process.
3. Bid Documents for this work include the Instructions to Bidders, Product Specifications, Bid Form, and Bidder’s Experience Form (all of which are included in this document).
4. Pre-Bid Conference
 - A. No Pre-Bid Conference will be held for this work.
5. Existing Conditions
 - A. By submitting a Bid, Bidder acknowledges that the Bidder is thoroughly familiarized with the site, existing conditions and Bidding documents under which the work is to be performed.
6. Interpretations or Addenda
 - A. Each Bidder shall examine the Bidding documents carefully and not later than five (5) days prior to the date for receipt of Bids, shall make written request to GAD for the interpretation or correction of any ambiguity, inconsistency or error therein which he may discover. No interpretations of the Bidding Documents will be made orally.
 - B. Please e-mail requests for an interpretation of the Bidding Documents to ALambright@BSWArena.com and Dwight@BSWArena.com.
 - C. Any such request received five (5) days prior to the date fixed for the receipt of Bids will be answered in the form of an Addendum to the Contract Documents. All Addenda, if any, will be e-mailed to all prospective Bidders. All such Addenda shall become part of the Contract Documents and all Bidders shall be bound by such Addenda, whether or not received by them.
 - D. Change Orders issued after receipt of Bids will be e-mailed or delivered only to the Bidder who has been selected to perform the work.
7. Intent
 - A. It is GAD’s intent to accept Bids for products and services listed in the specifications meeting the requirements and intent of the specification. The products described herein do, however, represent the standard of quality desired and any alternate type must be of equal or greater quality and design with the same or better finish and features.

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8. Bidding Conditions & Procedures
- A. Owner reserves the right to reject any and all Bids and waive technicalities and informalities.
 - B. When submitting a Bid, each Bidder should be fully prepared to discuss the proposal in detail.
 - C. Bidders will be expected to review all of the Bid documents in detail, and all proposals must include specific listings of any and all substitutions, clarifications, exceptions, etc. Any such qualifications made after the Bid opening will not be accepted.
 - D. Any Bid received after date and time listed in the Invitation to Bid will be rejected and returned to the Bidder unopened.
 - E. So as to guard against premature opening, all Bids must be sealed and labeled on the outside of the envelope **“Sealed Bid for Outdoor Marquees”**.
 - F. GAD may consider as irregular any Bid in which there is an alteration or departure from the Bid Form hereto attached and at GAD’s option may reject the same.
9. The Base Bid
- A. The Base Bid(s) stated in the Bid shall include all items of materials, shipping and other costs to furnish complete items in accordance with the specifications and the intent of the specifications.
 - B. The prices stated in the Bid shall be firm prices and, in submitting the Bid, Bidder agrees that the Bid shall not be withdrawn for a period of ninety (90) days from the date of opening as stated herein.
 - C. All Bids must include freight, shipping and handling charges to deliver all items being provided to the Bon Secours Wellness Arena, 650 North Academy Street, Greenville 29601, no later than the delivery date specified herein.
 - D. The Bidder will be responsible for all costs including shipping and setup charges for items delivered to the Arena.

Part 2: Responses

1. Experience and Qualifications
- A. Bidder shall have provided proposed equipment and services at no less than three (3) organizations in the last five (5) years located within the United States.
2. Submittals
- A. Each proposal must include all documents required in the Bidding documents and technical specifications. Failure to provide required documents may result, at GAD’s sole discretion, in a disqualification of the Bid.
 - B. Three (3) copies of the following information must be submitted with each Bid.
 - 1) Each Bidder is required to complete and sign the Bid Form and Bidder’s Experience Form and return them both with the Bid.

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- 2) Provide company's product/service literature of units available and specifications completely describing the proposed equipment and services.
- 3) Bidder must provide calculations to achieve 3.0 minimum average footcandles in the main parking area and provide calculations to achieve 1.5 minimum average footcandles in the load dock parking area.

3. Guarantee

- A. The Bidder shall hold GAD and/or its various departments and agents free and harmless from any patent infringement suit arising out of the use of the proposed equipment.

4. Insurance

- A. At GAD's request, the Bidder must provide evidence that they maintain, at a minimum, a \$1,000,000 comprehensive general liability insurance policy, a \$2,000,000 umbrella policy, and Workers Compensation insurance as required by law. The selected bidder may be required to list Greenville Arena District as additionally insured and provide a Certificate of Insurance.

End of Section

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Section B: Product Specifications

Part 1: Product(s)

1. Description

A. GAD is seeking quotes for Two (2) Outdoor Rated Marquees with specs listed below:

Description	Quantity
Luminaire Specs (Large Unit) – I-385 at Box Office	2
Display Size – approximately 7.5’ (H) by 15.1’ (W)	
Pixel Resolution – approximately 216 (H) x 423 (W)	
10.6MM Pixel Pitch	
Total Pixels – approximately 185,000	
Brightness – 6,000 NIT (adjustable controls)	
Power – approximately 5kw	
Colors – approximately 280 trillion (16 bit)	
Horizontal and Vertical Viewing Angle – approximately 160 degrees	
Communication – Fiber Optic	
Diagnostic Control – PC/Windows	

Description	Quantity
Luminaire Specs (Small Unit) – Church Street at VIP Lot Entrance	2
Display Size – approximately 5.8’ (H) by 11.3’ (W)	
Pixel Resolution – approximately 168 (H) x 324 (W)	
10.6MM Pixel Pitch	
Total Pixels – approximately 108,000	
Brightness – 6,000 NIT (adjustable controls)	
Power – approximately 3kw	
Colors – approximately 280 trillion (16 bit)	
Horizontal and Vertical Viewing Angle – approximately 160 degrees	
Communication – Fiber Optic	
Diagnostic Control – PC/Windows	

NOTE: Units must fit into current structure/platform currently installed

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2. Product Delivery, Storage and Handling
 - A. The Bidder and GAD will agree on a delivery date; Bidder will include in their response approximate availability date.
 - B. Bidder is responsible for storing and securing all equipment prior to delivery and final acceptance of all equipment. Bidder is responsible for coordinating storage with GAD's designated representative.

3. Contract Award: GAD expects to award the contract no later than Friday, June 21, 2024. GAD will evaluate all proposals and determine the most advantageous proposal. GAD will not automatically select the lowest priced proposal.

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BID FORM

(An attachment may be substituted if additional space is required, or to present the information in a more suitable format. Attachment should include Description, Specs, Quantity, and approximate availability date, etc.)

Description	Cost Per Item
Luminaire Specs (Large Unit) – I-385 at Box Office	
Luminaire Specs (Small Unit) – Church Street at VIP Lot Entrance	
Approximate availability date for installation:	
Interested in Trade for Sponsorship? Yes / No:	

Company Information

Company Name:	
City, State, Zip	
Authorized Representative:	
Title:	
E-mail:	
Phone:	
Signature:	
Date:	

BIDDER'S EXPERIENCE

Facility Name/Address	Contact Name & Phone #	Products & Services Provided	Year in which Service Began
1.			
2.			
3.			